

Minutes of a meeting of FIELD DALLING AND SAXLINGHAM PARISH COUNCIL

Held on Monday 13th November 2023 at 7pm in the Villagers Hall.

Present: Cllrs J Everitt, I Farmer, C Gadsby (chair), T James, P Moore, S Rawlinson.

Clerk: Mrs Sarah Hunt

3 members of the public were present.

1. To receive and consider apologies for absence.

None.

2. To consider any applications for co-option.

One Councillor position remains unfilled following the election. No applications had been received.

3. To record declarations of interest and approve any requests for dispensations.

Cllr J Everitt declared an interest in Item 7.1 Finance and the ground cutting element of 7.3 Precept setting. He took no part in the debate on either matter and did not vote.

4. Minutes.

The minutes of the Parish Council meeting held on 4th September 2023 were AGREED and signed by the Chair. PROPOSED Cllr Gadsby, seconded Cllr Everitt.

5. Public Form.

5.1 Apologies were received from Michael Dalby, County Councillor. Report available from Clerk.

5.2 Apologies were received from Sarah Butikofer, District Councillor.

5.3 Speeding in the Parish was brought to the attention of the Council.

6. Updates on previous Matters.

To receive reports on progress of items not on the agenda from the previous meetings – no decisions may be taken under this item.

6.1 Village Hall – alteration to Land Registration. This has been submitted.

7. Finance and Governance Matters.

7.1 The payments presented at Annex A were APPROVED and the income noted. PROPOSED S Rawlinson, seconded C Gadsby.

7.2 A bank reconciliation was RECEIVED and year to date spend was reviewed against budget.

Current Balances:

Unity Trust Current (3647) as at 9.10.23	£ 4,378.07
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Unity Trust Deposit (3663) as at 30.9.23	£ 2,241.82
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Cash at hand.	£ 6,619.89
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7.3 The meeting reviewed the presented budget for 2024/25 and agree precept figure.

It was RESOLVED not to have a second SAM2 Camera.

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It was RESOLVED to apply for 50/50 funding for the installation of Village Gates at the Langham end of Langham Road for a cost of around £1,400. Costs to be confirmed by Clerk prior to application.

The precept was AGREED to be set at £10,794.53. The general reserves to be reduced by the cost of the Highways Gates.

PROPOSED Cllr Rawlinson, seconded Cllr Gadsby.

7.4 NOTED that current Unity signatories are: Cllr J Everitt, Cllr C Gadsby, Cllr T James, Cllr S Rawlinson.

7.5 NOTED the national pay award has been agreed and the new salary for the clerk will be increased by £1.00/hour backdated to April 1st. To be implemented from January payroll.

8. Planning.

8.1 To consider consultee response to applications received from North Norfolk District Council prior to the meeting date:

8.1.1 PU/23/2274 – Grain Store, Langham Road, Field Dalling. Change of use of an agricultural building to one 'larger' dwellinghouse and associated building operations necessary for the conversion. No comment to be made.

8.1.2 PF/23/2283 – The Old Post Office, 1 Holt Road, Field Dalling, NR25 7AS. Additional first floor window to rear elevation of dwelling; single storey link extension between the dwelling and outhouse; replacement of four first floor sash windows and concrete window cills in front elevation with new double glazed sashes and new stone window cills. No comment to be made.

8.2 To receive notification of decisions taken by North Norfolk District Council:

8.2.1 pf/23/1334 – Field House, Little Marsh Lane, Field Dalling, NR25 7LL. Single storey extension to dwelling; porch to front and external alterations; erection of new garden wall to front. APPROVED. NOTED.

9. Correspondence.

None.

10. Village Matters.

10.1 The unsatisfactory mobile signal within parish was discussed. As mobile signal is vital for both businesses, visitors and residents the clerk was requested to write on behalf of the Council to MP Duncan Baker who had been discussing this matter historically.

11. Administrative Matters.

11.1 The biodiversity policy was RECEIVED and AGREED.

12. Highways and Footpaths.

12.1 Meadow Lane.

12.1.1 The meeting received correspondence from a resident with regard to establishing a right of way.

12.1.2 The meeting received a response from Footpaths Officer Norfolk Co Co. Clerk to provide copies of the definitive map to the meeting. Clerk to obtain quote for the installation of a trod from Drift Corner to White Rails.

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- 12.2 Highways 50/50 Grant Funding. It was AGREED to install one set of village gates.
- 12.3 NOTED that roundels on the roadway have been requested from Highways Free of Charge at Langham End.

13. Date of next meeting.

Tuesday 16th January 2024 at 7pm, Villagers Hall.

Monday 11th March 2024. Annual Parish Meeting followed by Parish Council Meeting.

Monday 13th May 2024 – Annual Parish Council Meeting.

14. Matters for next agenda.

draft

Payments - Field Dalling and Saxlingham Parish Council
November Meeting 2023

Lucas and Wyllys	Land Registration alteration	£167.60		£167.60	PAID
NNDC	Bin Collection (Dog bin)	£215.80	43.16	£258.96	PAID
NNDC	Election costs	£28.72	£0.00	£28.72	
John Everitt	Grass cutting/inspections	£300.00	£300.00	£300.00	
Sarah Hunt	October Salary (incl H/w)	£322.40	£0.00	£322.40	PAID
Sarah Hunt	November Salary (incl H/w)	£322.40	£0.00	£322.40	
Sarah Hunt	December Salary (incl H/w)	£322.40		£322.40	
					PAID
Countrystyle	August	£7.50	£1.50	£9.00	DDR
Broadland Computers	Computer work - april	£233.33	£46.67	£280.00	PAID
Sarah Hunt	Amazon refund - lock	£8.96	£1.79	£10.75	
Unity bank	charges - jul - sept	£18.00		£18.00	PAID
		£1,563.71	£349.96	£2,040.23	
Income					
NNDC	Precept - 2nd Payment	£3,250.00		£3,250.00	

The meeting closed at 8.20pm.

Signed:

16th January 2023

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