

FIELD DALLING AND SAXLINGHAM PARISH COUNCIL

Minutes of a meeting of Field Dalling and Saxlingham Parish Council held on
Monday 13th January at 7pm in the Villagers Hall.

Present: Cllrs John Everitt, Chris Gadsby (chair), Tim James, Patricia Moore.

Clerk: Mrs Sarah Hunt

County Councillor Micheal Dalby and four members of the public were present.

1. To receive and consider apologies for absence.

Cllr Iain Farmer – absent.

Cllr Steve Rawlinson – alternative commitment.

2. To consider any applications for co-option.

One Councillor position remains unfilled following the election. No applications for co-option currently received.

3. To record declarations of interest and approve any requests for dispensations.

None.

4. Minutes.

The minutes of the Parish Council meeting held on 11th November 2024 were AGREED as a true and correct record and signed by the Chair.

5. Public Form.

5.1 Michael Dalby, County Councillor reported on the potential changes to the Unitary authority. The County Council has applied to central government to defer the County Councillor elections in 2025 and is awaiting the formal response. It is anticipated that this will be forthcoming. The changes will remove the two tier governance (District and County level) and bring in one Unitary authority covering both current responsibilities. Cllr Dalby confirmed that he is prepared to use his allowance from Highways to purchase replacement SAM2 camera brackets.

It was noted that the 'post gates' are of different heights – Cllr Dalby to investigate.

5.2 Apologies were received on behalf of Sarah Butikofer, District Councillor.

5.3 Police: NOTED that P C Graham Gower-Smith will be attending the Annual Parish Meeting on the 10th March 2025 to receive any concerns from Parishioners.

Next SNAP meeting on 5th March 2025 via Teams. Current priorities Retail Theft and Road Safety.

5.4 Public: No questions.

6. Updates on previous Matters.

To receive reports on progress of items not on the agenda from the previous meetings – no decisions may be taken under this item.

6.1 Painting of Roundels on the road at Langham End 30mph limit. On order from September. Clerk has requested an update.

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- 6.2 Camera brackets removed with post by Highways. Cllr Dalby to utilise allowance to purchase replacements – Clerk to advise Highways of Camera specification.
- 6.3 Speeding on Langham Road – to be discussed at the Annual Parish Meeting.

7. Finance and Governance Matters.

- 7.1 It was RESOLVED to make the payments at Annex. Income NOTED. PROPOSED Cllr C Gadsby, seconded Cllr J Everitt.
- 7.2 Bank reconciliation as at 31.12.2024 (£8,735.65) RECEIVED. Year to date against budget RECEIVED, nothing of note to be addressed.
- 7.3 Lynx donation of £50.00 agreed last meeting – to be processed with payments this month.

8. Planning.

- 8.1 To consider consultee response to applications received from North Norfolk District Council prior to the meeting date:
 - 8.1.1 PF/24/1943 – Sidney House Farm, Field Dalling Road, Saxlingham, NR25 7LD. (AMENDED) Proposed change of use of agricultural barn to use as dog boarding kennels (maximum 16 dogs housed in 8 kennels located inside barn) and retrospective application for change of use of land to accommodate dog exercise and training areas. No comment.
- 8.2 To confirm any responses sent between meetings to applications received from North Norfolk District Council.
 - 8.2.1 PF/24/2414 – Field Barn, Binham Road, Field Dalling, NR25 7LJ. External alterations to dwelling including installation of 5 rooflights and replacement of 1 rooflights, formation of new window opening and enlargement of another window opening. Formation of a second vehicular access with associated porous hardstanding area. Objection sent 5/12/24, council objected to additional vehicular access. THIS IS NOW WITHDRAWN
- 8.3 To receive notification of decisions taken by North Norfolk District Council: None.

9. Correspondence.

None.

10. Village Matters.

- 10.1 To receive an update on sewerage/flooding matters. Cllr C Gadsby confirmed that the pipe along Holt Road is being surveyed by Flagship. It is clear this is not anything the Parish Council has jurisdiction over, and Flagship is discussing matters with relevant residents/Highways etc.
 - 10.1.1 Highfield.
- 10.2 CPR/Defibrillator Training – to consider providing within the Parish. Next meeting.

11. Administrative Matters.

- 11.1 NOTED that the minutes 2005 – 2016 have been bound and are due to be deposited at the Archive Centre on the 16th January. These were available to the meeting.

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12. Highways and Footpaths.

12.1 30mph speed sign at 100 Holt Road rotted and fallen. Reported to Highways.

13. Date of next meeting.

Monday 10th March 2025 – Parish Council and Annual Parish Meeting commencing 7pm. Regular invitations to be sent out in good time. APM to commence at 6.30pm.
Monday 12th May – Annual Parish Council Meeting. 7pm.

14. Matters for next agenda.

To discuss the future of the playground following the Annual Inspection.

It was RESOLVED to exclude the press and public in accordance with The Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the following item.

15. Staffing Matters.

- 15.1 The resignation of Mrs Sarah Hunt was acknowledged, last working day to be 31st January 2025.
- 15.2 It was RESOLVED to appoint Mrs Linda Jennings as Clerk and Responsible Financial Officer from 1st February 2025 at the same terms and conditions as Mrs Hunt.
- 15.3 Mrs Hunt and Mrs Jennings to arrange handover to effect a seamless transition. Mrs Hunt confirmed she would offer ongoing support.

The meeting closed at 7.49pm

Payments - Field Dalling and Saxlingham Parish Council
January 2025 meeting

Sarah Hunt	Jan salary (incl office cost)	£285.68		£285.68	
HMRC	January	£64.80		£64.80	
J Everitt	Play ground Inspections/repair			£0.00	Next meeting.
Sarah Hunt refund	Defib battery	£238.50		£286.20	
Sarah Hunt refund	Defib pads	£66.00	£13.20	£79.20	
Vodafone	Jan	£14.48	£2.91	£17.39	DDR
Unity	Bank Charges (Dec) - monthly	£6.00		£6.00	DDR 31.1.25
Unity	Bank Charges (Nov) - monthly	£6.00		£6.00	DDR 31.12.24
ICO	Data Fee	£35.00		£35.00	DDR
Countrystyle	recycling	£21.50	£4.30	£25.80	DDR
	TOTAL	£737.96	£16.11	£745.27	

Income

Unity	Interest	£15.54		£15.54	
		£15.54		£15.54	

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