

FIELD DALLING AND SAXLINGHAM PARISH COUNCIL

Minutes of a meeting of Field Dalling and Saxlingham parish Council held on Monday 12th June 2023 at 7.00pm in the Villagers Hall.

Present: Cllrs J Everitt, C Gadsby (Chair), T James (part), I Farmer, Patricia Moore (part), Steve Rawlinson (part). Outgoing Chair Mr Steve Collins

Also present: Five members of the public

1. Election of Chair.

Cllr Chris Gadsby was PROPOSED Cllr Farmer, seconded Cllr Everitt and elected to the Chair. Mr Steve Collins stepped down.

2. Election of Vice-Chair

Cllr John Everitt was PROPOSED Cllr Gadsby, seconded Cllr Farmer and elected as Vice-Chair.

3. Apologies for Absence.

None.

4. Co-options.

There were four vacancies and three applicants, so the applicants were Co-opted together. PROPOSED Cllr Everitt, seconded Cllr Farmer. Cllrs Tim James, Patricia Moore, and Stephen Rawlinson joined the meeting.

5. Declarations of Interest.

None.

6. Minutes

The minutes from April 21st 2023 were AGREED as a true and correct record PROPOSED Cllr Gadsby, seconded Cllr Everitt.

7. Public Forum.

7.1 Cllr Gadsby was thanked for standing for chair. Those co-opted were thanked for joining the council.

7.2 District Councillor Sarah Butikofer introduced herself following the recent election success. The cabinet at North Norfolk has now changed.

7.3 County Councillor Michael Dalby reported that the highways issues reported to him had all been completed following Highways visits. Highways had agreed to place timber bollards around the pond utilising the member allowance – Councillors requested that this go ahead. It was noted that this may cause grass cutting issues.

8. Progress Report on items not on the agenda.

None.

9. Finance and Governance Matters.

9.1 The response from Community Action Norfolk was received following their investigations into the relationship between the Parish Council and the Villagers Hall. It was confirmed that the Villagers Hall does not belong to the Parish Council but is owned by the Trustees of the Charity. The Parish Council is the custodian trustee only. Paperwork to be sent to the Village Hall Trustees. The Clerk was asked to remove this from the asset register/insurance and also to update the Land Registry documents as suggested – legal advice to be sought if necessary.

9.2 NOTED that the end of grant return for the Sustainable Communities Grant has been undertaken by the Village Hall Trustees.

9.3 NOTED that PKF Littlejohn have recorded the exempt submission from the Parish Council.

9.4 It was RESOLVED to make the following payments, PROPOSED Cllr C Gadsby, seconded Cllr S Rawlinson.

D/D Countrystyle Recycling	£7.50	£1.50	£9.00
Paid Salaries – May	£237.00		£237.00
Paid Homeworking – May	£26.00		£26.00
Salaries – June	£414.80		£414.80
Homeworking	£26.00		£26.00
D/D Bank Charges	£18.00		£18.00

The budget was reviewed against expenditure for the benefit of co-opted councillors.

Income was noted of Recycling £308.29 – VAT £108.94 – Precept £3,250.00

9.5 It was confirmed that the current signatories are: John Everitt, Timothy James, Graham Dorricott, Steven Collins. Sarah Hunt is the administrator.

It was AGREED to remove Steven Collins, Graham Dorricott and ADD Chris Gadsby and Steve Rawlinson.

10. Planning

10.1 To consider Consultation response to applications received from North Norfolk District Council:

10.1.1 pf/23/0993 – Strawberry Farm, Langham Road, Field Dalling, NR25 7LG. Erection of a detached garage. Driveway entrance/exit – planning permission historical, storage of vehicles only, large footprint. Clerk to respond with concerns. Cllr S Butikover to check application.

10.2 To receive notification of Planning decisions taken by North Norfolk District Council.

10.2.1 IS2/23/0589 – Grain Store at Grove Barn, Langham Road. Advice

Given for pre-apps. Proposed self-build dwelling to replace existing barn with extant planning permission to convert to residential use.

- 10.3 Enforcement notice ENF/23/0120 – Land behind 9 Holt Rd, report of untidy land. Further evidence requested from Clerk.

11. Correspondence.

Email – Blakeney Parish Council regarding Closure of the Blakeney branch surgery. Councillors asked the Clerk to request any response.

12. Administrative Matters.

- 12.1 Footpath 8 – The path followed on the ground does not correspond at either end of Footpath 8. Clerk to notify Norfolk County Council.
- 12.2 To note that Highways Rangers will be visiting the parish w/c 3rd July – any issues to Clerk.
- 12.3 The meeting schedule for 2023/24 was AGREED. Village Hall notified.
- 12.4 Annual Policies – next meeting.
- 12.5 It was AGREED to take out Bronze Membership of Community Action Norfolk.

13. Next Meeting – The meeting on the 3rd JULY has been cancelled. The next meeting will be the 4th September 2023 at 7pm in the Villagers Hall.

The meeting closed at 8.06pm.