

FIELD DALLING & SAXLINGHAM PARISH COUNCIL

Tel: 07789001324

Email: fdands.pc@gmail.com
Locum Parish Clerk: Mrs Sarah Hunt

Minutes of a meeting of Field Dalling and Saxlingham Parish Council held on **Monday 23rd January 2023, at 7pm** at Villagers Hall.

Present: Cllrs John Everitt, Cllr Chris Gadsby (Chair), Cllr Iain Farmer.

Clerk to the meeting: Mrs Sarah Hunt

County Councillor Michael Dalby and four members of the public were present.

1. To elect a chair for the meeting.
Cllr C Gadsby was **PROPOSED** Cllr I Farmer, seconded J Everitt and assumed the chair.
2. To consider apologies for absence.
Apologies were received and accepted from:
Cllr S Camilleri – alternative commitment.
Cllr S Collins – alternative commitment.
Cllr G Dorricott – alternative commitment.
Cllr T James – unavailable.
3. Public Forum
 - 2.1 The Council was asked if there were any events organised for H M The King's Coronation weekend in May. Villagers Hall Committee to be asked by the Council and support offered by Clerk.
The meeting was informed that 12 generators had been sent to the Ukraine from members of the community, those present expressed their thanks.
 - 2.2 Apologies were received from District Councillor Richard Kershaw.
 - 2.3 County Councillor Michael Dalby reported on the changes to Governance under review at Norfolk County Council. This would mean an elected County Executive who would chose their cabinet. £612.9million has been offered over a 30 year period to support the transition.
4. To record declarations of interest and approve any requests for dispensations for disclosable pecuniary interests or other interests
None
5. **Minutes**
The minutes of the Parish Council Meeting held on Monday 14th November 2022 were **AGREED** as a true and correct record and signed by the Chair.
5. To report progress on items not on the agenda from the last meeting
 - a. Field behind Jolly Farmers – exact location to be provided.
6. Finance
 - 7.1 The budget 22/23 and 23/24 was **REVIEWED** by those present.
 - 7.2 The precept request for 2023/24 was **RESOLVED** to be as recommended from the November meeting: 2.28% rise.
2022/23 precept £6167.00 (tax base 143.1 charge £42.85).
2023/24 It was **RESOLVED** to set the precept at £6,500. (tax base 144.38 charge £45.02) **PROPOSED** Cllr Gadsby, seconded Cllr Everitt.
It was **RESOLVED** that Kerrie Wilton be appointed to undertake the Internal Audit of 2022/23 at a cost of £55.00. **PROPOSED** Cllr I Farmer, seconded Cllr Everitt.
 - 7.3 To approve payments.

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Children's Playing Field – 2022 payment to E A Hotblack and Son

£5.00

John Everitt – grass cutting

£345.00

Countrystyle Recycling

£6.00

Sarah Hunt (refund Viking Stationery)

£105.48

Information Commissioner – direct debit

£40.00

Countrystyle

£15.00

It was RESOLVED to make the payments as submitted. PROPOSED Cllr Gadsby, seconded Cllr Farmer.

7.4 NOTED that current Unity Signatories are: Graham Domcott; Steve Collins; John Everitt; Tim James. It was AGREED that administrative access be approved for Locum Clerk.

7.5 It was RESOLVED to accept the NORSE quotation for Annual Playground inspection in March of £105.00 + VAT. PROPOSED Cllr Farmer, seconded Cllr Gadsby.

8. Noticeboard.

Village Hall Noticeboard – Cllr J Everitt seeking location and quotation. Next meeting.

9. Correspondence

Letter	NARS	Thank you for your donation	NOTED
Email	NCC	Road Closure – C313 Binham Road. 30/1 – 10/2	NOTED
Email	NPLaw	No longer offering subscription - £63.50/hour rate	NOTED

10. Planning

10.1 To consider consultee response to applications received from North Norfolk District Council:

10.1.1 LA/22/3023 – Sidney House Farm, Field Dalling Road, Saxlingham, Holt, NR25 7LD.

Internal and external alterations to facilitate conversion of barns to 1 No. dwelling, associated hard and soft landscaping and erection of car port. No comment or objection.

10.1.2 PF/22/2723 – Land North of Sidney House Farm, Field Dalling Road, Saxlingham.

Retention of existing fertiliser store. No comment or objection.

10.2 To receive notification of Planning decisions taken by North Norfolk District Council: None.

10.3 Tit was AGREED to adopt the Planning Protocol as presented.

11. Administrative Matters

11.1 It was RESOLVED to approve the purchase of a mobile phone on contract to a maximum of £15.00/month. PROPOSED Cllr Gadsby, seconded Cllr Everitt.

11.2 It was AGREED to remove ex Clerk contact details and replace with Locum Clerk details as necessary.

11.3 It was AGREED to instigate a Parish Council facebook page.

12. The Ringar Charity

This is a local charity which also incorporates the Fuel allotment charity. Donations are currently not being distributed due to banking issues. It is hoped these will be resolved shortly.

13. Highways Matters

13.1 Blakeney Short Lane – road conditions. Iain Farmer reported that the road conditions and potholes on this section were a hazard. County Councillor Michael Dalby to investigate and report to highways along with other mud on road and potholes reported under this item.

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14. Date of Next Meeting.

Wednesday 12th April at 6.30pm – Annual Parish Meeting and also Parish Council Meeting.

Wednesday 17th May at 7pm - Annual Parish Council Meeting.

15. **Matters for next agenda.**

SAM 2 Data collection.

To consider a donation towards the village Newsletter.

Signage at the Play Area.

It was RESOLVED to exclude the press and public in accordance with the Public Bodies (Admission to meetings) Act 1960 in consideration of the following item due to the confidential nature of the items to be discussed.

16. **Staffing Matters.**

16.1 It was AGREED to appoint Mrs Sarah Hunt to the position of Clerk/Responsible Financial Officer from 1st February 2023.

16.2 Contract Terms were discussed and agreed by those present. Draft contract to be circulated to Councillors.

The meeting closed at 8.37pm.

Signed;

12th April 2023