

FIELD DALLING AND SAXLINGHAM PARISH COUNCIL

Minutes of a meeting held on Monday 9th September at 7pm in the Villagers Hall.

Present: Cllrs I Farmer, C Gadsby, P Moore, S Rawlinson.

Clerk: Sarah Hunt

7 members of the public were present.

1. To receive and consider apologies for absence.

Apologies were RECEIVED and ACCEPTED from Cllr J Everitt – alterative commitment.

Aologies were RECEIVED and ACCEPTED from Cllr T James – unavailable.

2. To consider any applications for co-option.

One Councillor position remains unfilled following the election. No applications for co-option received.

3. To record declarations of interest and approve any requests for dispensations.

None.

4. Minutes.

The minutes of the Parish Council meeting held on 8th July 2024 were AGREED as a true and correct record and signed by the chair.

5. Public Form.

5.1 Michael Dalby, County Councillor – report previously circulated. Norfolk Co Co will discuss budget on 18th October 2024. Mr Dalby was asked about the cutting on Wiverton Down.

5.2 Sarah Butikofer, District Councillor – report previously circulated. There are changes, District Councillors can now only call in Planning Applications to be heard by committee based upon material planning considerations not just local concern. NNDC is reviewing the provision of local conveniences, they are expensive to run and not statutory. Older residents are encouraged to apply for pension credit if they are entitled.

5.3 Police: Current priorities locally are 1. Anti social behaviour involving mopeds and 2. Illegal use of electric scooters. The next priority setting meeting is at 7.00pm on Thursday 5th December 2024 at the Holt Youth Project, Old Station Way, Holt, NR25 6DH. All are welcome. Concerns can be emailed to: SNTHolt@norfolk.police.uk

5.4 Local supporters continue to make food donations to local charities, and to ship generators to the Ukraine.

6. Updates on previous Matters.

To receive reports on progress of items not on the agenda from the previous meetings –

Clerk: Sarah Hunt. Postal Address: 58 Hercules Road, Hellesdon, Norwich, Norfolk, NR6 5HH

Telephone: 07776151735

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- 6.1 Painting of Roundels on the road at Langham End 30mph limit. To be ordered end September on an 84 day installation timetable.
- 6.2 Village Gateways. Not yet scheduled.
- 6.3 SAM Screen. Cllr C Gadsby reported that this had been received.

7. Finance and Governance Matters.

- 7.1 It was RESOLVED to make the payments at Annex A. PROPOSED Cllr C Gadsby, seconded Cllr S Rawlinson.
- 7.2 It was RESOLVED not to renew Community Action Norfolk membership at a cost of £20.00.
- 7.3 The meeting received an up to date bank reconciliation showing an on-hand balance of £6,002.45.
Councillors reviewed the year to date finances against budget.
- 7.4 Councillors considered initial additions/corrections for clerk to include in draft budget for 2025/26;
Village Hall Hire - £72.00/year.
Village Hall Donation - £500.00.
Church donation (2 No.) - £400.00.
The Clerk will circulate a draft budget prior to next meeting – Councillors to offer feedback to enable informed budget to be presented at meeting.
- 7.5 It was AGREED to donate future recycling profits to the Village Hall.
- 7.6 The Insurance schedule was AGREED as presented and renewal was approved.
- 7.7 The Asset Register was REVIEWED by Councillors. Noted that one telephone box is in Field Dalling, and one in Saxlingham. Cllr Gadsby looks after the defibrillator reports. Village Hall has zero value as only the deeds are held.

8. Planning.

- 8.1 To consider consultee response to applications received from North Norfolk District Council prior to the meeting date:
 - 8.1.1 PF/24/1694 – 26 Binham Road, Field Dalling, NR25 7LJ. Two storey side extension to dwelling and external alterations; relocation of garden store. To be circulated – if any comments received clerk to forward these to NNDC.
- 8.2 To confirm any responses sent between meetings to applications received from North Norfolk District Council.
None.
- 8.3 To receive notification of decisions taken by North Norfolk District Council:
 - 8.3.1 PF/24/0875 – 1-18 Highfield, Field Dalling, NR25 7LF. Installation of package sewage treatment plant and associated works to replace existing septic tank. APPROVED. Noted.
 - 8.3.2 PF/24/1026 – The Old Bakehouse, 50 Langham Road, NR25 7LG. Conversion of redundant flour store to holiday let. APPROVED. Noted.
 - 8.3.3 LA/24/1027 – The Old Bakehouse, 50 Langham Road, NR24 7LG. Internal and external works to facilitate conversion of redundant flour store to holiday let. APPROVED. Noted.
- 8.4 To receive notification of withdrawn applications:

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8.4.1 PF/24/0831 – Land West of Langham Road, Field Dalling, Holt.
Formation of new vehicular access to Langham Road to serve field.
WITHDRAWN. Noted.

9. Correspondence.

- 9.1 Request for someone to take over Lynx. No volunteer yet in place. Noted.
- 9.2 RECEIVED Land Registry confirmation of update to Village Hall registration. Copy given to Village Hall Trustees.
- 9.3 Johnson Astills – Re: Conveyance from 1954. AGREED to request it be posted to Council.
- 9.4 Email – Micheal Howard Homes – land between 4 & 22 Holt Road, view sought on affordable housing. Council indicated that they would be pleased to discuss this matter if it came before them as a planning application, but would not discuss it in any detail prior to an application being submitted. It was NOTED that there is social housing within the Parish, and the Council is not seeking the opportunity to add to the stock available.

10. Village Matters.

- 10.1 To receive an update on sewerage/flooding matters. Cllr C Gadsby.
 - 10.1.1 Highfield. Replacement sewage treatment plant approved. Concerns remain as this will be discharging as previously into a blocked drain adjacent the highway. Site meeting to be arranged. Cllr C Gadsby to attend on behalf of the Parish Council. No meeting has been pursued over the Summer months as the issue was not as apparent.
 - 10.1.2 Langham Road. Water leak identified – causing soakaway to be overwhelmed. Issue has been rectified. The tank was being emptied by tanker regularly.

11. Administrative Matters.

- 11.1 NOTED that the insurance renewal is due 8th September 2024 – this is under a three year contract (year 2) with BHIB.
- 11.2 NOTED that the playground inspector is no longer available. Quotes being sourced for next meeting.
- 11.3 The Financial Regulations were AGREED as presented.
- 11.4 The Standing Orders were AGREED as presented.

12. Highways and Footpaths.

- 12.1 To consider any projects for 50/50 funding from Norfolk County Council and budgetary implications for 2025-2026. Next meeting. Suitable gate locations to be brought to meeting.
- 12.2 Highways response regarding 'Pedestrians in Road' sign request. NOTED.
- 12.3 RECEIVED notification of Footpath No. 8 modification order.

13. Date of next meeting.

Monday November 11th 2024.

Monday January 13th 2024.

Monday 10th March 2025 – Parish Council and Annual Parish Meeting.

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14. Matters for next agenda.
 Financial Risk Assessment
 CPR/Defibrillator Training.
 Draft Budget
 Road Safety

Annex A

Payments - Field Dalling and Saxlingham Parish Council							
September 2024 meeting							
Sarah Hunt	Sept salary (incl office cost)	£276.93		£276.93			
Sarah Hunt	Oct salary (incl office cost)	£276.93		£276.93			
HMRC	September	£62.80		£62.80			
HMRC	October	£62.80		£62.80			
Sarah Hunt	refund postage	£13.80		£13.80			
J Everitt	Grounds maintenance	tbc		£0.00			
J Everitt	Play ground Inspections/repair	tbc		£0.00			
Clear Councils	Insurance (year 2 of 3 year)	£368.62		£368.62			
Vodafone	Sept	£14.40	£2.88	£17.39	DDR	(note altered sum)	
	Oct	£14.40	£2.88	£17.39	DDR		
Morelock	SAM Screen	£89.00	£17.80	£106.80	PAID		
NNDC	53 x dog bin emptying	£227.90	£45.58	£273.48	PAID		
The sand and gravel Co.	2-6mm carboniferous limestone	£137.50	£27.50	£165.00	PAID		
Unity	Bank Charges (June)	£18.00		£18.00	PAID		
	TOTAL	£1,563.08	£2.88	£1,659.94			

The meeting closed at 8.04pm

Signed:

Dated:

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